



CARIBBEAN UNIVERSITY
Departamento de Sistemas de Información
Administración Central

Gradebook

Manual del Usuario - Revisado 3

Manual creado para los usuarios de “Gradebook” donde se indica cómo configurar el Registro, entrar asistencia, notas, reportes de NA, asignar puntaje a los trabajos, asignaciones, etc.

Wanda I. Vázquez -IT
7/10/2015

Tabla de Contenido

	<u>Página</u>
Entrar al Gradebook por WebAdvisor	1-7
Configurar Gradebook	8-33
Actividades Diarias	34
Tomar Asistencia	35-38
Someter AD y NA	39-40
Entrar Notas y/o Puntuaciones	41-43
Someter Midterm.....	44-45
Someter Final Grade	46-47
Información de Estudiantes Matriculados en Curso	48
Ver Roster	49
Ver Puntuaciones o Notas.....	50-51
Enviar Email a Estudiantes	52-54
Reportes	55
Reporte Notas	55-58
Reporte Asistencia	59-61
Ejemplos de Reportes	62-64

Entrar al Registro por WebAdvisor

Entrar a la página de www.caribbean.edu, en la sección de **Centro de Recursos** seleccionar **WebAdvisor**.

The screenshot shows the Caribbean University website. The header includes the university's name and navigation links. The main banner features a large image of the university building and a blue sculpture, with the word "Bienvenidos" (Welcome) in large white text. To the right of the banner, a red box contains the text "Construyendo el futuro, hoy" (Building the future, today) and a list of three fundamental pillars of the university's mission. Below the banner, a navigation menu lists various sections: Sobre Nosotros, Admisiones y Asistencia Económica, Programas Académicos, Comunidad Universitaria, and Centro de Recursos. The "Centro de Recursos" section is highlighted, and a callout bubble points to the "WebAdvisor" link. The "Noticias y Eventos" (News and Events) section at the bottom features three articles with accompanying images.

Construyendo el futuro, hoy

Desde su fundación en 1969, Caribbean University ha venido construyendo su objetivo de proveer una educación de alta calidad sobre tres pilares fundamentales:


- ser una institución de puertas abiertas, accesible a todos (sin elitismo económico ni académico).
- ofrecer una experiencia educativa completa, dirigida a la formación integral del estudiante como un ser humano.
- ser una universidad actualizada, adaptable ante los cambios que enfrenta nuestra sociedad.


Comienza a construir tu futuro hoy con Caribbean University.


Sobre Nosotros	Admisiones y Asistencia Económica	Programas Académicos	Comunidad Universitaria	Centro de Recursos
Mensaje de la Presidenta Nuestra Historia Nuestro Fundador Nuestros Recintos Visión y Misión Acreditaciones Convenios	Requisitos de Admisión Solicitud de Admisión Asistencia Económica Federal Asistencia Económica Estatal Préstamos Federal Stafford Derechos y Responsabilidades	Grado Asociados Bachilleratos Maestrías Doctorados Técnico Vocacional Educación Continua	Asuntos Estudiantiles Asuntos Administrativos Departamento Atlético Centro de Orientación (CIOSE) Museo de Arte (MACU) Proyecto PPOHA Asociación de Exalumnos Políticas y Normas Institucionales	Biblioteca en Línea Enlaces a Bases de Datos Junta de Revisión Institucional Catálogos y Calendarios Blackboard WebAdvisor Email Estudiantil Email Administrativo

Noticias y Eventos

 El equipo de baloncesto masculino de Caribbean University aseguró una plaza en el *Final Four Boricua* tras derrotar a la Universidad Católica de Ponce en la ronda de cuartos de finales. [Ver más](#)

 Estudiantes y Profesores del Recinto de Bayamón se unieron a los esfuerzos del Programa del Estuario de la Bahía de San Juan y el la organización Corredor del Yaguazo, y realizaron una siembra de sobre 40 árboles en el área de restauración de la Ciénaga Las

 Los Departamentos de Ciencias e Ingeniería de Caribbean University, en colaboración con el Estuario de la Bahía de San Juan, iniciaron un proyecto de monitoria del agua como parte del Día Internacional del Agua. [Ver más](#)

 El Recinto de Bayamón de Caribbean University inició dos proyectos de la propuesta federal de Título V. Tomados juntos, los proyectos obtuvieron una

- Aparece la siguiente pantalla: Seleccionar LOG IN

The screenshot shows the WebAdvisor Main Menu for Caribbean University. The page has a blue header with the university logo and name. A navigation bar contains links for LOG IN, MAIN MENU, and CONTACT US. The main content area is divided into sections for Continuing Education and Prospective Students. A large callout bubble points to the LOG IN link, stating: "Si no tiene un 'User ID' o se le olvidó, acceda este 'link' para que pueda crearse un 'User ID' o re configurar su 'Password'". Another callout bubble points to the LOG IN link in the footer, stating: "Seleccionar 'LOG IN'". The footer also contains links for Account Information, I'm New to WebAdvisor, and What's My Password?.

WebAdvisor Main Menu

CARIBBEAN UNIVERSITY
BAYAMON • CA

LOG IN | MAIN MENU | CONTACT US

Welcome Guest!
Bienvenidos a WebAdvisor
AVISO IMPORTANTE:
Estamos trabajando en el Nuevo P
WebAdvisor para brindar
Presione [aquí](#) para instrucciones de como obtener
su contraseña.
1-888-780-0070 Ext.1402 * wa@caribbean.edu
Sammy Torres Collazo - System Analyst / WebAdvisor

Continuing Education
Prospective Students

Si no tiene un "User ID" o se le olvidó, acceda este "link" para que pueda crearse un "User ID" o re configurar su "Password".

Seleccionar "LOG IN"

Account Information | I'm New to WebAdvisor | What's My Password?

LOG IN | MAIN MENU | CONTACT US

WebAdvisor 3.1.6
powered by Datatel

Seleccionas “Faculty”

The screenshot displays the Caribbean University WebAdvisor interface. At the top, the university's logo and name are shown, along with navigation links: CHANGE PASSWORD, LOG OUT, MAIN MENU, and CONTACT US. The main content area is divided into three sections. The left section contains a welcome message and contact information. The center section features a large vertical text 'Main Menu' and the university's seal. The right section contains a vertical menu with options: Continuing Education, Prospective Students, Students, Faculty, and Budget. A callout box with the text 'Click' points to the 'Faculty' option. The bottom of the page includes a footer with a globe icon, the text 'WebAdvisor 3.1.6 powered by Datatel', and another set of navigation links: CHANGE PASSWORD, LOG OUT, MAIN MENU, and CONTACT US.

Caribbean University
BAYAMON • CAROLINA • VEGA BAJA • PONCE

CHANGE PASSWORD | LOG OUT | MAIN MENU | CONTACT US

Welcome Cuental
BIENVENIDOS A WEBADVISOR
FACULTAD y ESTUDIANTES:
Necesita ayuda para acceder el WebAdvisor?
Presione [aquí](#) para instrucciones para cambiar su contraseña.
"1-888-780-0070 Ext.1402"
wa@caribbean.edu
Sammy Torres Collazo - WebAdvisor Administrator

Main Menu

Continuing Education
Prospective Students
Students
Faculty
Budget

“Click”

Account Information | I'm New to WebAdvisor | What's My Password?

CHANGE PASSWORD | LOG OUT | MAIN MENU | CONTACT US

WebAdvisor 3.1.6
powered by Datatel

Entar: User ID y Password.

The screenshot shows the login interface of the Caribbean University website. At the top, there is a navigation bar with the university's logo and name, and links for LOG IN, MAIN MENU, and CONTACT US. Below this, a grey banner displays "Welcome Guest!". The main content area features a login form with fields for "User ID:" and "Password:", a "Show Hint:" checkbox, and a "SUBMIT" button. A speech bubble points to the input fields with the text "Entrar USER ID y PASSWORD". Another speech bubble points to the "SUBMIT" button with the text "Click". The footer includes a globe icon, the "WebAdvisor 3.1.6 powered by Datatel" logo, and a secondary navigation bar with the same links as the top.

Log In

CUT **CARIBBEAN UNIVERSITY**
BAYAMON • CAROLINA • VEGA BAJA • PONCE

LOG IN | MAIN MENU | CONTACT US

Welcome Guest!

Log In

Entrar USER ID y
PASSWORD

User ID:

Password:

Show Hint: ☐

SUBMIT

“Click”

WebAdvisor 3.1.6
powered by Datatel

LOG IN | MAIN MENU | CONTACT US

Cuando entre esta información le aparecerá la pantalla de “FACULTY”. En esta pantalla va a seleccionar en la sección de **Faculty Information** la opción: **Gradebook Select Section**.

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VEGA BACHILLER

CHANGE PASSWORD | LOG OUT | MAIN MENU | FACULTY MENU | CONTACT US

FACULTY - WEBADVISOR FOR FACULTY MENU Welcome Cuenta!

User Account

- [I'm New to WebAdvisor](#)
- [What's my User ID?](#)
- [What's my password](#)
- [Change Password](#)
- [Address Change](#)

Communication

- [My Documents](#)

Faculty Information

- [Advisees](#)
- [Class Roster](#)
- [Grading](#)
- [Buscar Secciones Disponibles / Search](#)
- [My Class Schedule](#)
- [Student educational planning](#)
- [Student profile](#)
- [My To Do List](#)
- [Retention Case Reminder Pref](#)
- [My Contributions to Cases](#)
- [Count of Open Retention Cases](#)
- [Closed Retention Cases](#)
- [Contribute Retention Info](#)
- [Retention Cases for Student](#)
- [Gradebook Select Section](#)
- [Gradebook Administration](#)
- [Maintain Books](#)
- [Section Textbook Report](#)

Financial Information

- [Budget selection](#)
- [Budget summary](#)
- [Enter a Requisition for Goods and Services](#)
- [View/Modify/Delete Requisitions](#)
- [Enter a Purchase Order](#)
- [View/Modify/Void Purchase Orders](#)
- [Bank Information \(U.S.\)](#)
- [Bank Information \(Canadian\)](#)
- [Receive Goods and Services](#)

Seleccionar :
“Gradebook
Select Section”

WebAdvisor 3.1.6
powered by Datatel


1-888-780-0070 Ext. 1402 wa@caribbean.edu www.caribbean.edu

CHANGE PASSWORD | LOG OUT | MAIN MENU | FACULTY MENU | CONTACT US

Pasará a la siguiente pantalla: “Gradebook Select Section”

En esta pantalla van a aparecer todas las secciones que a usted se le hayan asignado. Escoja la sección en la cual usted va a comenzar a crear el registro.

Escoja la sección en la que usted va a comenzar a crear el registro.


CARIBBEAN UNIVERSITY
 BAYAMON • CAROLINA • VECU...


[CHANGE PASSWORD](#) | [LOG OUT](#) | [MAIN MENU](#) | [FACULTY MENU](#) | [HELP](#) | [CONTACT US](#)

FACULTY
 Welcome Cuenta!

Gradebook Select Section

Section Name and Title	Term	Start Date	Meeting Information	Location
TVCE-001-GB2 (15783) Corte Y Coloracion	2DA. Prueba Gradebook	04/04/11	04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A	BAYAMON CAMPUS
TVCE-001-BG2 (15780) Corte Y Coloracion	Termino de Prueba	03/16/11	03/16/2011-04/01/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A	BAYAMON CAMPUS
TVCE-001-GB (15772) Corte Y Coloracion	Termino de Prueba	03/16/11	03/16/2011-04/01/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A	BAYAMON CAMPUS
ACCO-101-PR (15770) MATHEMATICS OF ACCOUNTING	Enero-Mayo 2011-UG	01/18/11	03/08/2011-05/19/2011 Lecture Tuesday, Thursday 06:00PM - 09:59PM, EUGENIO M. DE HOSTOS, Room 307	BAYAMON CAMPUS

OR: Select a term or date range to change your class list
 Term
 Start Date End Date


WebAdvisor 3.1.6
 powered by Datatel

[CHANGE PASSWORD](#) | [LOG OUT](#) | [MAIN MENU](#) | [FACULTY MENU](#) | [HELP](#) | [CONTACT US](#)

Presione **Submit** para continuar.

Configuración del Registro

“SETUP WIZARD”

Cuando seleccione el curso que va a trabajar le aparecerá la pantalla para comenzar a configurar. Ya dentro del curso seleccione: “**Setup Wizard**”

The screenshot shows the Caribbean University Gradebook interface. At the top is the university logo and name, followed by a navigation bar with links: CHANGE PASSWORD, LOG OUT, MAIN MENU, FACULTY MENU, HELP, and CONTACT US. Below this is a 'FACULTY' header with a 'Welcome Cuenta!' message. The main content area is titled 'Gradebook'. Under 'Section Name and Title', a dropdown menu shows 'TVCE-001-GB Corte Y Coloracion'. Below this, 'Meeting Information' lists dates and times. A list of links follows: --Gradebook Setup-- (with 'Setup Wizard' highlighted), --Daily Activities-- (with 'Score Overview', 'Assignment Scoring', 'Attendance', 'Class Roster', 'Send E-Mail to Students', and 'Last Date of Attendance'), --Reporting-- (with 'Grade Report', 'Attendance Report'), --Submit Grades-- (with 'Midterm Grading' and 'Final Grading'), and a 'Go to Select Sec' button. Two callout boxes provide instructions: one points to 'Setup Wizard' with the text 'Seleccione Setup Wizard', and another points to the 'Go to Select Sec' button with the text 'Presione aquí si quiere seleccionar otra sección.' The footer includes a globe icon, 'WebAdvisor 3.1.6 powered by Datatel', contact information, and the same navigation links as the top bar.

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VECU

CHANGE PASSWORD | LOG OUT | MAIN MENU | FACULTY MENU | HELP | CONTACT US

FACULTY Welcome Cuenta!

Gradebook

Section Name and Title
TVCE-001-GB Corte Y Coloracion

Meeting Information 03/16/2011-04/01/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A

--Gradebook Setup--
[Setup Wizard](#)
--Daily Activities--
[Score Overview](#)
[Assignment Scoring](#)
[Attendance](#)
[Class Roster](#)
[Send E-Mail to Students](#)
[Last Date of Attendance](#)
--Reporting--
[Grade Report](#)
[Attendance Report](#)
--Submit Grades--
[Midterm Grading](#)
[Final Grading](#)

Go to Select Sec

Seleccione Setup Wizard

Presione aquí si quiere seleccionar otra sección.

WebAdvisor 3.1.6
powered by Datatel

1-888-780-0070 Ext. 1402 wa@caribbean.edu www.caribbean.edu

CHANGE PASSWORD | LOG OUT | MAIN MENU | FACULTY MENU | HELP | CONTACT US

Si es la primera vez que se va a crear el registro, le aparecerá la siguiente pantalla: (Create Gradebook) en esta pantalla tiene varias opciones.

The screenshot shows the 'Create Gradebook' page on the Caribbean University website. The page has a header with the university logo and navigation links. The main content area is titled 'Create Gradebook' and contains a form for creating a new gradebook. The form has five options, with the first three being radio buttons and the last two being dropdown menus. A 'SUBMIT' button is at the bottom. Three callout boxes provide instructions for each option.

Caribbean University
BAYAMON • CAROLINA • VECU • P.R. • P.R.

CHANGE PASSWORD | LOG OUT | MAIN MENU | FACULTY MENU | HELP | CONTACT US

FACULTY Welcome Cuenta!

Create Gradebook

Creating New Gradebook for Section
TVCE-105-GB5 Servicios de la Piel
Meeting Information 05/16/2011-05/20/2011 Lecture Monday, Tuesday, Wednesday
[<--Back to Gradebook Menu](#)

CHOOSE ONE OPTION

Option 1: Create Gradebook manually ☐

Option 2: Create from a Template

Option 3: Create from shared Gradebook

Option 4: Create from my Gradebook TVCE-105-GB3 (15794) Servicios de 11/7B C. Facul

Option 5: Redisplay this form with a new list of Gradebooks available in Options 3 and 4 based on the following dates
Start Date 05/26/09 End Date 11/12/11

SUBMIT

CHANGE PASSWORD | LOG OUT | MAIN MENU

1. Si es la primera vez que va a crear el registro seleccione la opción: **“Create Gradebook Manually”**

2. Si ya ha creado un registro para una sección puede copiar la configuración para usarla en otra sección seleccionando esta opción: **“Create from my Gradebook”**

3. Presione **Submit** para **guardar y continuar**

Manual de Gradebook 10

En esta pantalla va a configurar el Registro Electrónico:

1. El método global en que se van a calcular las notas. **“Set Overall Calculation Method”**.

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VECU

[CHANGE PASSWORD](#) [LOG OUT](#) [MAIN MENU](#) [FACULTY MENU](#) [HELP](#) [CONTACT US](#)

FACULTY Welcome Cuenta!

Gradebook Setup Wizard

Section Name and Title
TVCE-001-GB2 Corte Y Coloracion

Meeting Information 04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A


[<--Back to Gradebook Menu](#)

Setup Steps	Setup Action	Req
Step 1: Grade Calculation		
	Set Overall Calculation Method	

Seleccione “Set Overall Calculation Method”

Overall Calculation Method

Home RSS Email Print Page Safety Tools

 **CARIBBEAN UNIVERSITY**
BAYAMON • CAROLINA • VECU • P.R.

CHANGE PASSWORD LOG OUT MAIN MENU FACULTY MENU HELP CONTACT US

FACULTY Welcome Cuenta!

Overall Calculation Method

* = Required

Section Name and Title
TVCE-001-GB2 Corte Y Coloracion


Meeting Information 04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday
[<--Back to Gradebook Setup Wizard](#)

Enter the overall calculation method*

Category Weighting

Assignment Points
Assignment Weighting
Category Weighting

SUBMIT

 **WebAdvisor 3.1.6**
powered by DataTel

CHANGE PASSWORD LOG OUT MAIN MENU FACULTY MENU HELP CONTACT US

Aquí se le indica al sistema qué método va a utilizar para calcular las notas.

Presione **Submit** para **guardar y continuar**

Hay 3 formas de calcular las notas:

1. Por Puntuación (Assignment Points)

Ejemplo

Sum of earned points

50+180+17+73

Divided by

/

Sum of possible points

100+200+20+80

Equals

=

Percent grade using assignment points

80%

2. Peso por Asignación (Assignment Weighting)

(Test #1 earned points/Test #1 possible points) * Test #1 weight

Plus

(Test #2 earned points/Test #2 possible points) * Test #2 weight

Plus

(Quiz #1 earned points/Quiz #1 possible points) * Quiz #1 weight

Plus

(Quiz #2 earned points/Quiz #2 possible points) * Quiz #2 weight

Equals

Percent grade using assignment weighting

Ejemplo

$$(50/100)*30\%$$

+

$$(180/200)*30\%$$

+

$$(17/20)*20\%$$

+

$$(73/80)*20\%$$

=

$$77.25\%$$

3. Peso por Categoría (Category Weighting)

Ejemplo

(Total earned test points/Total possible test points)*Test weight	$((50+180)/(100+200))*60$
	%
Plus	+
(Total earned quiz points/Total possible quiz points)*Quiz weight	$((17+73)/(20+80))*40\%$
Equals	=
Percent grade using category weighting	82%

Definición de la escala de las notas: “Define Grading Scale”

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VECUABA • PONCE

CHANGE PASSWORD | LOG OUT | MAIN MENU | FACULTY MENU | HELP | CONTACT US

FACULTY Welcome Cuental!

Gradebook Setup Wizard

Section Name and Title
TVCE-001-GB2 Corte Y Coloracion

Meeting Information: 04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A
[<--Back to Gradebook Menu](#)

Setup Steps	Setup Action	Required	Settings Found
Step 1: Grade Calculation			
.	Set Overall Calculation Method	Completed	Y
.	Define Grading Scale		

Seleccione “**Define Grading Scale**”

Le aparece la siguiente pantalla donde están todas las notas que hay en el sistema.

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VIEQUES

CHANGE PASSWORD | LOG OUT | MAIN MENU | FACULTY MENU | HELP | CONTACT US

FACULTY | Welcome Cuenta!

Grading Scale

Section Name and Title
TVCE-001-GB2 Corte Y Coloracion

Meeting Information 04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A

[<--Back to Gradebook Setup Wizard](#)

Define the conversion of Calculated Percent to Letter Grade. If you run out of window space, choose the [Add more rows] option at the bottom of this form and click SUBMIT.

Letter Grade	Minimum Calculated Percent
A	90.00
B	80.00
C	70.00
D	60.00
F	0.00
AU	
I	
IA	
IB	
IC	
ID	
IF	
IP	
K	
NP	
NR	
NR.	
P	
R	
IT	

Aquí va a definir todas las posibles notas que puedan tener en el curso y el porcentaje mínimo que el sistema le va a adjudicar a cada nota. **Favor de definirlas como esta mostrado en esta pantalla.**

2. Asignar categorías: “Define Assignment Categories”. Aquí creará las categorías de los trabajos que va a utilizar en el curso, el método que va a calcular y el peso o puntuación que se le asignará a esa categoría.

Gradebook Setup Wizard

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VECU

CHANGE PASSWORD LOG OUT MAIN MENU FACULTY MENU HELP CO

FACULTY Welcom

Gradebook Setup Wizard

Section Name and Title
TVCE-001-GB2 Corte Y Coloracion

Meeting Information 04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A

[<--Back to Gradebook Menu](#)

Setup Steps	Setup Action	Required	Settings Found
Step 1: Grade Calculation			
.	Set Overall Calculation Method	Completed	Y
.	Define Grading Scale		Y
Step 2: Assignment Categories			
.	Define Assignment Categories	Completed	

Selecciona: “**Define Assignment Categories**”

Escriba el nombre de las **categorías**.
Ej. :(Exámenes, trabajos, Asignaciones)

Assignment Categories

and Title

MATHEMATICS OF ACCOUNTING

03/08/2011-05/19/2011 Lecture Tuesday, Thursday 06:00PM - 09:59PM, EUGENIO M. DE HOSTOS, Room 307

[--Back to Gradebook Setup Wizard](#)

ation

Define assignment categories. You will create individual assignments later, on the Assignment option at the bottom of this form and click SUBMIT.

Assignment Category Description	Calculation Method	Category Weight	Low Score
Exams	Assignment Weighting	60.00	
Assignments	Assignment Points	5.00	
Final Project	Assignment Weighting	20.00	
Quizzes/Trab En Clase	Assignment Weighting	10.00	

Attendance Status	Attendance Points
Present	3.00
Absent, no excuse	0.00
Absent, excused	2.00
Late	1.00

Attendance Percent of Final Grade 3.00

Attendance Report View Description and Score

Participation Daily Possible Points 2.00

Participation Percent of Final Grade 2.00

Participation Report View Description and Score

Category Weight Si selecciona esta opción de cálculo, estos campos tienen que cuadrar a **100**. Si le va a dar puntos a la asistencia o participación, entonces tiene que incluir esa puntuación para el cuadro de **100**.

Este paso es opcional.

Gradebook Setup Wizard

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VECU • P.R. • VECU • P.R.

CHANGE PASSWORD | LOG OUT | MAIN MENU | FACULTY MENU | HELP | CONTACT US

FACULTY Welcome Cuenta!

Gradebook Setup Wizard

Section Name and Title
TVCE-001-GB2 Corte Y Coloracion

Meeting Information 04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A

[<--Back to Gradebook Menu](#)

Setup Steps	Setup Action	Required	Settings Found
Step 1: Grade Calculation			
-	Set Overall Calculation Method	Completed	
-	Define Grading Scale		
Step 2: Assignment Categories			
-	Define Assignment Categories	Completed	
-	Set Category Minimum Requirements		

Seleccione “Set Category Minimum Requirements”

Aquí seleccione la categoría que usted quiera que el sistema le avise en el informe “Grade Report” si el estudiante está por debajo del porcentaje que usted escribe en la sección “**Required Average Percent**”

Category Minimums

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VIEQUES

CHANGE PASSWORD | LOG OUT | MAIN MENU | FACULTY MENU | HELP | CONTACT US

FACULTY Welcome Cuenta!

Category Minimums

Section Name and Title
TVCE-001-GB2 Corte Y Coloracion

Meeting Information 04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A

[←Back to Gradebook Setup Wizard](#)

Indicate whether the student's calculated percent for each category must meet the Required Average Percent or the Required Category Percent

Assignment Category	Use Required Average Percent	Required Category Percent
Exam	<input checked="" type="checkbox"/>	<input type="text"/>
Assig	<input checked="" type="checkbox"/>	<input type="text"/>
Final Project	<input checked="" type="checkbox"/>	<input type="text"/>
Quizes	<input checked="" type="checkbox"/>	<input type="text"/>

Required Average Percent

SUBMIT

CHANGE PASSWORD | LOG OUT | U | HELP | CONTACT US

Indique el porcentaje en general.

Puede escribir el porcentaje individual si así lo desea en esta sección.

3. Asignaciones: “Build Groups of Assignments”

Esta sección va a crear las asignaciones, tareas, exámenes, etc. que quiera.

Gradebook Setup Wizard

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VECU

CHANGE PASSWORD LOG OUT MAIN MENU FACULTY MENU HELP CONTACT US

FACULTY Welcome Cuenta!

Gradebook Setup Wizard

Section Name and Title
TVCE-001-GB2 Corte Y Coloracion

Meeting Information 04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A
[<--Back to Gradebook Menu](#)

Setup Steps	Setup Action	Required	Settings Found
Step 1: Grade Calculation			
.	Set Overall Calculation Method	Completed	Y
.	Define Grading Scale		Y
Step 2: Assignment Categories			
.	Define Assignment Categories	Completed	Y
.	Set Category Minimum Requirements		Y
Step 3: Assignments			
.	Build Groups of Assignments		

Seleccione
“Build
Groups of
Assignments”

Assignment Builder

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VES

CHANGE PASSWORD | LOG

FACULTY

Assignment Build

Section Name and Title
TVCE-001-GB2 Corte Y Coloracion

Meeting Information 04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM

[← Back to Gradebook Setup Wizard](#)

To quickly generate assignments for this Gradebook, enter the quantity of assignments next to the category, and then click SUBMIT

Assignment Category	Calculation Method	Default Assignment Possible Points	Default Assignment Weight	Quantity to Create Now
Exam	Assignment Weighting	100.00	60.00	2
Assig	Assignment Weighting	5.00	10.00	5
Final Project	Assignment Weighting	100.00	20.00	1
Quizes	Assignment Weighting	5.00	10.00	5

SUBMIT

CHANGE PASSWORD | LOG OUT | MA

CONTACT

WebAdvisor 3.1.6
powered by Datatel

Aquí escriba los puntos que se le asignará al criterio.

Si seleccionó que el método de calcular la nota es por peso, aquí le escribe el peso de cada

Aquí le indica la cantidad de criterios que va a crear de esa categoría.
Ej. Aquí le digo que cree 2 exámenes de 100 pts.

Cuando termine de llenar esta pantalla al darle “SUBMIT” creará todas las tareas.

Una vez se hayan creado las tareas del curso va a la opción “**Update the Assignments**”.

“Update the Assignments”

En esta pantalla va a ver todas las tareas que se crearon en la pantalla anterior.

Use esta pantalla para añadir, borrar y hacer cambios a los criterios que creó.

Gradebook Setup Wizard

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VECU

CHANGE PASSWORD | LOG OUT | MAIN MENU | FACULTY MENU | HELP | CONTACT US

FACULTY Welcome Cuenta!

Gradebook Setup Wizard

Section Name and Title
TVCE-001-GB2 Corte Y Coloracion

Meeting Information 04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A

[<--Back to Gradebook Menu](#)

Setup Steps	Setup Action	Required	Settings Found
Step 1: Grade Calculation			
.	Set Overall Calculation Method	Completed	Y
.	Define Grading Scale		Y
Step 2: Assignment Categories			
.	Define Assignment Categories	Completed	Y
.	Set Category Minimum Requirements		Y
Step 3: Assignments			
.	Build Groups of Assignments		
.	Update the Assignments		

Seleccione
“Update the
Assignments”

Cuando seleccione la opción de **“Update the Assignments”** aparecerá la siguiente pantalla:

Assignment Setup

Section Name and Title
TVCE-001-GB2 Corte Y Coloracion

Meeting Information 04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A

[<--Back to Gradebook Setup Wizard](#)

Use this section to add, delete and change assignments. If you run out of window space, choose the [Add more rows] option at the bottom of this form and click SUBMIT. ***Warning: To safeguard against data loss from system timeout, periodically choose the [Save and stay] action and SUBMIT this form.

Sequence	Assignment Description	Assignment Category	Possible Points	Assignment Weight	Due Date	Report View	Delete
	Assig #04	Assig	5.00	10.00	04/05/2011	Description Only	<input type="checkbox"/>
	Assig #05	Assig	5.00	10.00	04/06/2011	Description Only	<input type="checkbox"/>
	Assig #07	Assig	5.00	10.00	04/07/2011	Description Only	<input type="checkbox"/>
	Assig #08	Assig	5.00	10.00	04/08/2011	Description Only	<input type="checkbox"/>
	Exam #08	Exam	100.00	60.00	04/08/2011	Description Only	<input type="checkbox"/>
	Assig #09	Assig	5.00	10.00	04/11/2011	Description and Score	<input type="checkbox"/>
	Assig #10	Assig	5.00	10.00	04/12/2011	Description and Score	<input type="checkbox"/>
	Quizes #05	Quizes	5.00	10.00	04/12/2011	Description and Score	<input type="checkbox"/>
	Quizes #06	Quizes	5.00	10.00	04/13/2011	Description and Score	<input type="checkbox"/>
	Quizes #07	Quizes	5.00	10.00	04/14/2011	Description and Score	<input type="checkbox"/>
	Exam #09	Exam	100.00	60.00	04/15/2011	Description and Score	<input type="checkbox"/>
	Final Project #02	Final Project	100.00	20.00			

Choose One Action

<input type="radio"/>	Add more rows
<input type="radio"/>	Save and stay
<input type="radio"/>	Save and continue

Al marcar este cuadro y luego **“SUBMIT”** se borra la tarea.

Si quiere añadir más tareas, seleccione esta opción.

Aquí entre la fecha en que se asignará/dará la tarea. La fecha debe tener el siguiente formato: **mm/dd/aa** (Ej. 01/01/11)

4. Accesibilidad. “Set Gradebook Copy Access”:

Esta sección permite que el registro que se creó esté disponible para que otro profesor lo pueda copiar. Este paso es opcional.

Gradebook Setup Wizard

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VECUETA • PONCE

CHANGE PASSWORD LOG OUT MAIN MENU FACULTY MENU HELP CONTACT US

FACULTY Welcome Cuenta!

Gradebook Setup Wizard

Section Name and Title
TVCE-001-GB2 Corte Y Coloracion

Meeting Information 04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A
[<--Back to Gradebook Menu](#)

Setup Steps	Setup Action	Required	Settings Found
Step 1: Grade Calculation			
.	Set Overall Calculation Method	Completed	Y
.	Define Grading Scale		Y
Step 2: Assignment Categories			
.	Define Assignment Categories	Completed	Y
.	Set Category Minimum Requirements		Y
Step 3: Assignments			
.	Build Groups of Assignments		Y
.	Update the Assignments		
Step 4: Accessibility			
.	Set Gradebook Copy Access		

Seleccione “Set Gradebook Copy Access”

Gradebook Copy Access

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VECU

CHANGE PASSWORD | LOG OUT | MAIN MENU | FACULTY MENU | HELP | CONTACT US

FACULTY Welcome Cuenta!

Gradebook Copy Access

Section Name and Title
TVCE-001-GB2 Corte Y Coloracion


Meeting Information 04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A

[<--Back to Gradebook Setup Wizard](#)

Allow other faculty to copy this gradebook ☒

Al marcar esta opción pone a disponibilidad el Registro para que otro profesor le haga copia.

LOG OUT | MAIN MENU | FACULTY MENU | HELP | CONTACT US

 **WebAdvisor 3.16**
powered by Datatel

5. Opciones de Visualización y Reporte: Esta opción es requerida.

Gradebook Setup Wizard

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VECUABA • PONCE

CHANGE PASSWORD | LOG OUT | MAIN MENU | FACULTY MENU | HELP | CONTACT

FACULTY Welcome Cuent

Gradebook Setup Wizard

Section Name and Title
TVCE-001-GB2 Corte Y Coloracion

Meeting Information 04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A

[<--Back to Gradebook Menu](#)

Setup Steps	Setup Action	Required	Settings Found
Step 1: Grade Calculation			
.	Set Overall Calculation Method	Completed	Y
.	Define Grading Scale		Y
Step 2: Assignment Categories			
.	Define Assignment Categories	Completed	Y
.	Set Category Minimum Requirements		Y
Step 3: Assignments			
.	Build Groups of Assignments		Y
.	Update the Assignments		Y
Step 4: Accessibility			
.	Set Gradebook Copy Access		
Step 5: Report and Display Options			
.	Set Display Options		

Seleccione
"Set
Display
Options"

Display Options

* = Required

Section Name and Title

TVCE-105-GB3 Servicios de la Piel

Meeting Information 05/03/2011-05/09/2011 Lecture Monday, Tuesday, Wednesday, Thursday

[← Back to Gradebook Setup Wizard](#)

When assignment created, set report view to*

Description and Score

When scores entered, set report view to*

Unreported
Description Only
Description and Score

Assignment Sort*

Sort	by Due Date
then	
then	

Show Dropped / Withdrawn Students ☒

(This setting affects whether dropped and withdrawn students are displayed on all Gradebook forms with the exception of the Gradebook Last Date of Attendance form, and the Gradebook Midterm, Intermediate, Final Grading forms.)

Allow students to view their Gradebook information ☒

(Institutional settings: 1) Students have access to their Gradebook information for 7 days after the section ends. 2) Students with incomplete grades will not have extended access to their Gradebook information.)

SUBMIT

Siempre debe seleccionar:
“Description and Score”. Para que pueda ver las notas cuando corra el **Grade Report**



WebAdvisor 3.1.6
powered by Datatel

Copiar curso que ya está configurado:

Si usted ya ha configurado una sección puede hacer una copia de esa sección para configurar otras secciones:

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VEGA RICA

CHANGE PASSWORD | LOG OUT | MAIN MENU | FACULTY MENU | HELP | CONTACT

FACULTY | Welcome I

Create Gradebook

You must select an option for creating your new Gradebook

Creating New Gradebook for Section
EDUC-605-23 FUND PSICOSOCIALES EN LA EDUC
Meeting Information 01/17/2009-04/04/2009 Lecture Saturday 07:30AM - 12:00PM, EUGENIO M. DE HOSTOS, Room 414
[<--Back to Gradebook Menu](#)

CHOOSE ONE OPTION

Option 1: Create Gradebook manually ☐

Option 2: Create from a Template

Option 3: Create from shared Gradebook

Option 4: Create from my Gradebook
EDUC-208-01 (15806) PSYCHOLOGICAL 11/2W I. Alvar
EDUC-601-11 (15574) FILOSOFIA Y VA 11/3M I. Alvar


Option 5: Redisplay this form with a new section ☐

Start Date 02/04/10 End Date 07/23/12

SUBMIT

Selecciona la opción 4. "Create from my Gradebook" y escoja una sección ya creada

Le aparecerá la pantalla de configuración y ahí selecciona “**Update the Assignments**”



CARIBBEAN UNIVERSITY
 BAYAMON • CAROLINA • VEGA RICA

[CHANGE PASSWORD](#)

FACULTY

Gradebook Setup

Section Name and Title
 EDUC-605-23 FUND PSICOSOCIALES EN LA EDUC

Meeting Information 01/17/2009-04/04/2009 Lecture Saturday 07:30AM - 12:00PM, EUGENIO M. DE HOSTOS, Room 414
[<--Back to Gradebook Menu](#)

Setup Steps	Setup Action	Required	Settings Found
Step 1: Grade Calculation			
-	Set Overall Calculation Method	Completed	Y
-	Define Grading Scale		Y
Step 2: Assignment Categories			
-	Define Assignment Categories		Y
-	Set Category Minimum Requirements		
Step 3: Assignments			
-	Build Groups of Assignments		Y
-	Update the Assignments		

Update the Assignments

Le aparecerá la pantalla donde usted configuro las tareas y exámenes de la sección que copió.

Assignment Setup

Section Name and Title

EDUC-605-23 FUND PSICOSOCIALES EN LA EDUC

Meeting Information 01/17/2009-04/04/2009 Lecture Saturday 07:30AM - 12:00PM, EUGENIO M. DE HOSTOS, Room 414

[<--Back to Gradebook Setup Wizard](#)

Use this section to add, delete and change assignments. If you run out of window space, choose the [Add more rows] option at the bottom of this form and click SUBMIT. ***Warning: To safeguard against data loss from system timeout, periodically choose the [Save and stay] action and SUBMIT this form.

Sequence	Assignment Description	Assignment Category	Possible Points	Assignment Weight	Due Date	Report View
	Asignacion #01	Asignacion	25.00	N/A		Description
	Examen #01	Examen	100.00	N/A		Description
	Asignacion #02	Asignacion	30.00	N/A		
	Examen #02	Examen	100.00	N/A		
	Examen #03	Examen	100.00	N/A		Description
	Trabajo Especial	Trabajo Especial	150.00	N/A		Description

Choose One Action

<input type="radio"/>	Add more rows
<input type="radio"/>	Save and stay
<input checked="" type="radio"/>	Save and continue

SUBMIT

Lo único que tiene que hacer en esta parte es poner las fechas en que se van a dar esas tareas y luego "SUBMIT"

ACTIVIDADES DIARIAS:

1. Entrar la asistencia



CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VECU • P.R. • P.O. BOX 161300

CHANGE PASSWORD | LOG OUT | MAIN MENU | FACULTY MENU | HELP | CONTACT US

FACULTY Welcome Cuenta!

Gradebook

Section Name and Title
TVCE-105-GB3 Servicios de la Piel

Meeting Information 05/03/2011-05/09/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 01:00PM - 04:00PM, EUGENIO M. DE HOSTOS, Room 201

--Gradebook Setup--
[Setup Wizard](#)

--Daily Activities--
[Score Overview](#)
[Assignment Scoring](#)
[Attendance](#)

Presione
“Attendance”
para registrar la
asistencia.

FACULTY

Welcome Cuental!

Gradebook Attendance Calendar

Section Name and Title

TVCE-105-GB3 Servicios de la Piel

Meeting Information 05/03/2011-05/09/2011 Lecture Monday, Tuesday, Wed

STOS, Room 201

[<--Back to Gradebook Menu](#)

Month	Monday	Tuesday	Wednesday	Thursday
		Tue 05/03/11	Wed 05/04/11	

Aparece en azul el día de la semana que la clase se reúne. Dar “**click**” y aparecerá el detalle.

[Return to Gradeb](#)



WebAdvisor 3.1.6
powered by Datatel

*****Nota:** Si usted está dando clases por internet esta pantalla sale sin fechas. Deberá someter asistencia por Blackboard.

Si la clase tiene laboratorio, en la pantalla le aparecerá además del día de la clase el día del laboratorio. **El profesor que está dando el laboratorio puede acceder el curso por “Gradebook” y entrar la asistencia al Laboratorio sin que se afecte la asistencia al curso presencial.**

Gradebook Attendance Calendar

Section Name and Title
SPAN-101-15 BASIC COURSE IN SPANISH I

Meeting Information 08/13/2014-12/13/2014 Lecture Tuesday, Thursday 09:30AM - 10:59AM, EUGEN Laboratory Tuesday, Th

[←Back to Gradebook Menu](#)

Month	Monday	Tuesday	Wednesday	Thursday	Sunday
August					
		Tue 08/19/14 09:30AM-10:59AM LEC		Thu 08/21/14 09:30AM-10:59AM LEC	
		Tue 08/19/14 11:00AM-11:59AM LAB		Thu 08/21/14 11:00AM-11:59AM LAB	
		Tue 08/26/14 09:30AM-10:59AM LEC		Thu 08/28/14 09:30AM-10:59AM LEC	
		Tue 08/26/14 11:00AM-11:59AM LAB		Thu 08/28/14 11:00AM-11:59AM LAB	

Aparece en azul el día de la semana que la clase se reúne y el día en que se reúne el laboratorio. Dar “**click**” y aparecerá el detalle.

*****Nota:** Si usted está dando clases por internet esta pantalla sale sin fechas. Deberá someter asistencia por Blackboard.

Puede entrar el “status” de asistencia a todos o individual.

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • V

CHANGE PASSWORD | LOG OUT | MAIN MENU | FACULTY MENU | HELP | CONTACT US

FACULTY | Welcome Cuenta!

Gradebook Attendance

Section Name and Title
ACCO-101-PR MATHEMATICS OF ACCOUNTING

Meeting Information 03/08/2011-05/19/2011 Lecture Tuesday, Thursday 06:00
[←Back to Gradebook Menu](#)

Attendance for meeting Tue 05/03/11

Set Attendance Status (or choose below) Present

Present
Absent, no excuse
Absent, excused
Late

Student	Status	Group	Attendance	Participation (2.00)	Date Present	Absent	Excused Absent	Late	listed Section	Internal Comment
Amador Sepulveda	N				04/28/11	0	0	0		
			Absent, no excuse		04/28/11	0	0			
	N				04/28/11	0				
	N					15	1			

by Last Name

for another section?

SUBMIT

Aquí le escribe el status que le va a dar a todos los estudiantes.

Aquí le escribe el “status” si lo vas a escribir individual

Si va a contar la participación en la nota final aquí tiene que escribirle la puntuación.

Someter “AD” y “NA”

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VECU • P.R. • U.S.F.

CHANGE PASSWORD | LOG OUT | MAIN MENU | FACULTY MENU | HELP | CONTACT US

FACULTY Welcome Cuental!

Gradebook

Section Name and Title
TVCE-105-GB3 Servicios de la Piel

Meeting Information 05/03/2011-05/09/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 01:00PM - 04:00PM, EUGENIO M. DE HOSTOS, Room 201

--Gradebook Setup--
[Setup Wizard](#)

--Daily Activities--
[Score Overview](#)
[Assignment Scoring](#)
[Attendance](#)
[Class Roster](#)
[Send E-Mail to Students](#)
[Last Date of Attendance](#)

1. Seleccione
“Last Date of Attendance”

En la siguiente pantalla es donde usted va a someter los AD y NA

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VECU

CHANGE PASSWORD LOG OUT MAIN MENU FACULTY MENU HELP CONTACT US

FACULTY Welcome Ida!

Gradebook Last Date of Attendance

Section Name and Title
EDUC-601-11 FILOSOFIA Y VALORES EN LA EDUC

Meeting Information 01/17/2011-03/21/2011 Lecture Monday 05:30PM - 09:59PM, EUGENIO M. DE HOSTOS, Room 402
<--Back to Gradebook Menu

Gradebook grade data based on assignments due through 01/11/2012

CURSO SIN NEV ATT ☐ CURSO SIN AD 1ERA. FECHA ☐ CURSO SIN AD 2NDA. FECHA ☐

	Status	GB Last Date Present	Last Date of Attendance	Adm Drop	Never Attended				
ON, JOSE M. (C-Gr 010017395)	N	None		<input type="checkbox"/>	<input type="checkbox"/>				
Vazquez, Andrea (0151969)	N	None		<input type="checkbox"/>	<input type="checkbox"/>				
ESPINOSA RUIZ, LUIS A. (C-Gr) 0003217	N	None		<input type="checkbox"/>	<input type="checkbox"/>				
Figueroa Morales, Sujely 0146746	N	None		<input type="checkbox"/>	<input type="checkbox"/>				
Gorritz Ayala, Roxana 0152426	N	None		<input type="checkbox"/>	<input type="checkbox"/>				
Molina Jimenez, Yahaira (C-Gr 10/01/09) 0130782	N	None		<input type="checkbox"/>	<input type="checkbox"/>				
Osorio Ramirez, Misere 0148503	N	None		<input type="checkbox"/>	<input type="checkbox"/>				
Pagan Zayas, Arleen (C-Gr 09/03/09) 0123910	A	None		<input type="checkbox"/>	<input type="checkbox"/>				
Quiles Santiago, Amarilis 0074780	N	None		<input type="checkbox"/>	<input type="checkbox"/>				
Robles-Centeno, Pedro O. 0091966	N	None		<input type="checkbox"/>	<input type="checkbox"/>				
Rodriguez Castro, Michelle (C-Gr 9/26/08) 0116937	N	None		<input type="checkbox"/>	<input type="checkbox"/>				
Rosario Camacho, Mari I. (C-Gr 9/10/10) 0141614	N	None		<input type="checkbox"/>	<input type="checkbox"/>				
Rossner Marrero, Kathia 0149278	N	None		<input type="checkbox"/>	<input type="checkbox"/>				
Velez Afanador, Davis 0146674	N	None		<input type="checkbox"/>	<input type="checkbox"/>				
						G2	3.00		EDUC-601-11
						G1	3.00		EDUC-601-11
						G1	3.00		EDUC-601-11
						G1	3.00		EDUC-601-11

SUBMIT

Si no tiene ningún estudiante con NA o AD, entonces marca uno de estos

Si va a someter un AD o un NA busca el estudiante y marque la columna correspondiente.

1. Si es un **AD** marque la columna “**Adm Drop**”
2. Si es un **NA** marque la columna “**Never Attended**”
3. Y luego presione “**SUBMIT**”

2. Entrar notas o puntuaciones

Gradebook

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VEGUETA • PONCE

CHANGE PASSWORD | LOG OUT | MAIN MENU | FACULTY MENU | HELP | CONTACT US

FACULTY

Welcome Cuental

Gradebook

Section Name and Title
TVCE-001-GB2 Corte Y Coloracion

Meeting Information 04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A

--Gradebook Setup--
[Setup Wizard](#)
--Daily Activities--
[Score Overview](#)
[Assignment Scoring](#)

Seleccione
“Assignment
Score”

Gradebook Assignment Scoring

Warning: If you change a Report View flag, be sure to SUBMIT this form to save the change before following any hyperlinks.

Section Name and Title
TVCE-001-GB2 Corte Y Coloracion

Meeting Information 04/05/2011-04/15/2011 Lect M - 11:00AM, EDIFICIO ORRACA, Room 2-A

[--Back to Gradebook Menu](#)

[Score Entry \(New Assignment\)](#)
[Assignment Setup](#)

Seleccione la asignación y entre a la pantalla de detalle en donde le da las puntuaciones a los trabajos.

Sequence	Click on an assignment to enter scores	Category	Weight	Score	Date	View	Number Report View Overrides	Number Scores Blank	Number Scores Entered	Average Score	Average Percent
	Assig #04					Description Only	5	0	5	1.60	32.00
	Assig #05					Description Only	0	0	5	2.60	52.00
	Assig #07	Assig				Description Only	0	0	5	2.00	40.00
	Assig #08	Assig				Description Only	0	0	5	1.80	36.00
	Exam #08	Exam	100.00	60.00	04/08/2011	Description Only	0	0	5	61.00	61.00
	Assig #09	Assig	5.00	10.00	04/11/2011	Description Only	5	0	5	1.80	36.00
	Assig #10	Assig	5.00	10.00	04/12/2011	Description and Score					
	Quizes #05	Quizes	5.00	10.00	04/12/2011	Description and Score					
	Quizes #06	Quizes	5.00	10.00	04/13/2011	Description and Score					
	Quizes #07	Quizes	5.00	10.00	04/14/2011	Description and Score					
	Exam #09	Exam	100.00	60.00	04/15/2011	Description and Score					
	Final Project #02	Final Project	100.00	20.00	04/15/2011	Description and Score					

SUBMIT

WebAdvisor 3.1.6
powered by Datastel

CHANGE PASSWORD | LOG OUT | MAIN MENU | FACULTY MENU | HELP | CONTACT US

Esta es la pantalla en donde se le asignan las puntuaciones a los trabajos, exámenes, etc.

Gradebook Score Entry

Gradebook Score Entry

Section Name and Title
TVCE-001-GB2 Corte Y Coloracion

Meeting Information 04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A

[← Back to Assignment Scoring](#)

Assignment Description: Assig #04

Assignment Category: Assig

Possible Points: 5.00

Assignment Weight: 10.00

Due Date: 04/05/2011

Report View: Description Only

Sequence:

Warning: To safeguard against data loss from system timeout,

Student	Status	Group	Score	Rep	Cross-Listed Section
Brana Joseph, Derek (C-Ty 11/18/08) 0118814	A		5.00	De	
Delgado Santiago, Jose L. (C-Ty 10/01/09) 0125902	A		2.00		
Garcia Rodriguez, Leonel (C-Ty 10/01/09) 0130747	A		1.00		
Jerez Rodriguez, Yauri A. (C-Ty 12/6/10) 0103224	A		0.00		
Laureano Isaac, Miodaliz (C-Ty 0081525)	A		0.00	D	

Sort Students by Last Name

Choose One Action

<input type="radio"/>	Save and stay
<input type="radio"/>	Save and continue

SUBMIT

Done

Internet | Protected Mode: Off

1. Buscas el estudiante en la columna de **“Student”**
2. luego vas a la columna de **“Score”** y entras la puntuación.

3. Someter “Midterm”

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VECU

[CHANGE PASSWORD](#) [LOG OUT](#) [MAIN MENU](#) [FACULTY MENU](#) [HELP](#) [CONTACT US](#)

FACULTY Welcome Cuenta!

Gradebook

Section Name and Title
TVCE-105-GB3 Servicios de la Piel

Meeting Information 05/03/2011-05/09/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 01:00PM - 04:00PM, EUGENIO M. DE HOSTOS, Room 201

--Gradebook Setup--
[Setup Wizard](#)

--Daily Activities--
[Score Overview](#)
[Assignment Scoring](#)
[Attendance](#)
[Class Roster](#)
[Send E-Mail to Students](#)
[Last Date of Attendance](#)


--Reporting--
[Grade Report](#)
[Attendance Report](#)

--Submit Grades--
[Midterm Grading](#)

Selecciona “Midterm Grading”

Nota: El sistema trae automáticamente la nota que el estudiante tiene hasta ese momento. Si usted no va hacer ningún cambio en las notas presione “SUBMIT” y el sistema va a

llenar el cuadro en blanco (Midterm Grade), luego vuelva a presionar “SUBMIT” para someter las notas a Registro.



CARIBBEAN UNIVERSITY
 BAYAMON • CAROLINA • VIEQUES

[CHANGE PASSWORD](#) | [LOG OUT](#) | [MAIN MENU](#) | [FACULTY MENU](#) | [HELP](#) | [CONTACT US](#)

FACULTY
Welcome Cuenta!

Gradebook Midterm Grading

Section Name and Title
TV/CE-105-GB3 Servicios de la Piel


Meeting Information 05/03/2011-05/09/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 01:00PM - 04:00PM, EUGENIO M. DE HOSTOS, Room 201

[←Back to Gradebook Menu](#)

Gradebook data based on assignments due through 05/04/2011

Student	Status	GB Current Percent	GB Current Grade	Grade Already Submitted	Midterm Grade	Cross-Listed Section
Colon Gonzalez, Stephanie (C-Tv 02/03/10) 0139221	A	93.35	A		<input type="text" value="A"/>	
Diaz Ortiz, Tania M. (C-Tv 12/6/10) 0147120	A	87.21	B		<input type="text" value="B"/>	
Dumena Sanchez, Yailine (C-Tv 12/6/10) 0147523	A	76.78	C		<input type="text" value="C"/>	
Figueroa Beltran, Paola K. (C-Tv 12/6/10) 0146331	A	70.64	C		<input type="text" value="C"/>	
Figueroa Melendez, Harriet M. (C-Tv 12/6/10) 0116960	A	72.29	C		<input type="text" value="C"/>	
Jerez Velez, Franchesca L. (C-Tv 12/6/10) 0146781	A	84.15	B		<input type="text" value="B"/>	

SUBMIT


WebAdvisor 3.1.6
 powered by DataTel

[CHANGE PASSWORD](#) | [LOG OUT](#) | [MAIN MENU](#) | [FACULTY MENU](#) | [HELP](#) | [CONTACT US](#)

Si usted quiere modificar alguna nota (Ej: el sistema calculo 89.54 como B) y usted quiere darle la nota de A, puede ir a “**Midterm Grade**” y cambiar la nota. Luego que hace los cambios le da “SUBMIT” para someter las notas a Registro.

4. Someter el “Final Grade”

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VECU • P.R. • C.R.

CHANGE PASSWORD | LOG OUT | MAIN MENU | FACULTY MENU | HELP | CONTACT US

FACULTY Welcome Cuenta!

Gradebook

Section Name and Title
TVCE-105-GB3 Servicios de la Piel

Meeting Information 05/03/2011-05/09/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 01:00PM - 04:00PM, EUGENIO M. DE HOSTOS, Room 201

--Gradebook Setup--
[Setup Wizard](#)
--Daily Activities--
[Score Overview](#)
[Assignment Scoring](#)
[Attendance](#)
[Class Roster](#)
[Send E-Mail to Students](#)
[Last Date of Attendance](#)
--Reporting--
[Grade Report](#)
[Attendance Report](#)
--Submit Grades--
[Midterm Grading](#)
[Final Grading](#)

Seleccione “Final Grading”

Go to Select Sect

WebAdvisor 3.1.6
powered by Datatel

CHANGE PASSWORD | LOG OUT | MAIN MENU | FACULTY MENU | HELP | CONTACT US

Nota: El sistema trae automáticamente la nota que el estudiante tiene hasta ese momento. Si usted no va hacer ningún cambio en las notas presione “SUBMIT” y el sistema va a

llenar el cuadro en blanco (Final Grade), luego vuelve a presionar “SUBMIT” para someter las notas a Registro.

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VESPRERA • PUEBLO RICO

CHANGE PASSWORD LOG OUT MAIN MENU FACULTY MENU HELP CONTACT US

FACULTY Welcome Cuenta!

Gradebook Final Grading

Section Name and Title
TVCE-105-GB3 Servicios de la Piel

Meeting Information 05/03/2011-05/09/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 01:00PM - 04:00PM, E
[<--Back to Gradebook Menu](#)

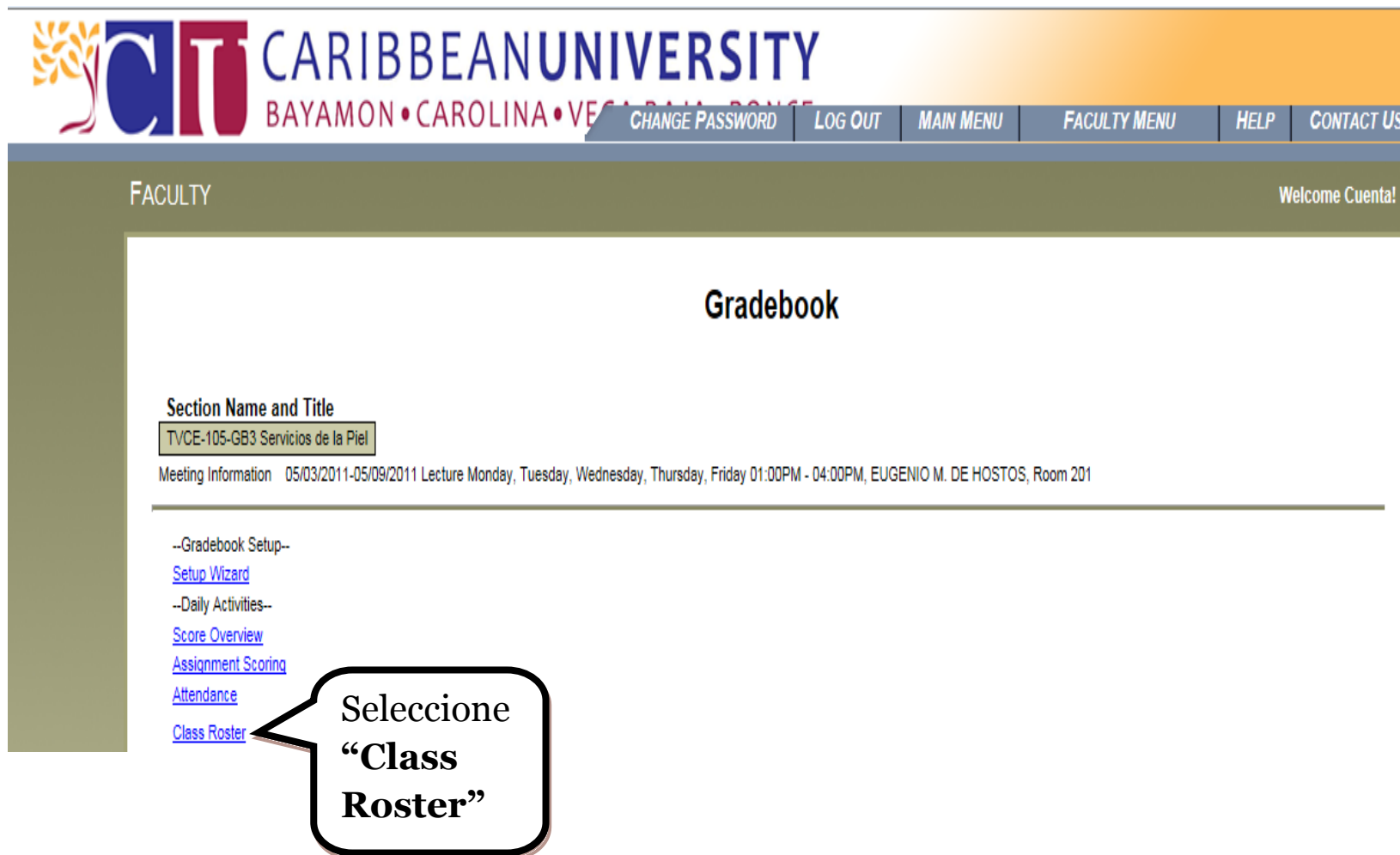
Student	Status	GB Percent	GB Final Grade	Grade Already Submitted	Final Grade	Expire Date	Last Date Attempted
		89.12	B	Y	B		
		82.89	B	Y	B		
12/6/10 0147120 Dumena Sanchez, Yailine (C-Tv 12/6/10) 0147523	A	78.33	C	Y	C		
Figueroa Beltran, Paola K. (C-Tv 12/6/10) 0146331	A	76.28	C	Y	C		
Figueroa Melendez, Harriet M. (C-Tv 12/6/10) 0116960	A	50.39	F	Y	F		05/05/2011
Jerez Velez, Franchesca L. (C-Tv 12/6/10) 0146791	A	79.50	C	Y	C		

SUBMIT

Una vez usted haya sometido las notas en esta columna le va a parecer una “Y” como que ya sometió notas. “**Grade Already Submitted**”

Si usted quiere modificar alguna nota (Ej: el sistema calculó 89.9 como **B**) y usted quiere darle la nota de **A** puede ir a “**Final Grade**” y cambiar la nota (si va a dar un **Incompleto** también lo indica en esta columna). Luego que hace los cambios le da “SUBMIT” para someter las notas a Registro.

5. Ver la información de los estudiantes matriculados en la clase.



CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VECU • SAN JUAN • PONCE

[CHANGE PASSWORD](#) [LOG OUT](#) [MAIN MENU](#) [FACULTY MENU](#) [HELP](#) [CONTACT US](#)

FACULTY Welcome Cuenta!

Gradebook

Section Name and Title
TVCE-105-GB3 Servicios de la Piel


Meeting Information 05/03/2011-05/09/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 01:00PM - 04:00PM, EUGENIO M. DE HOSTOS, Room 201

--Gradebook Setup--
[Setup Wizard](#)

--Daily Activities--
[Score Overview](#)
[Assignment Scoring](#)
[Attendance](#)
[Class Roster](#)

Seleccione
“Class
Roster”

En esta pantalla va a ver el listado de los estudiantes matriculados en la sección con sus email, teléfonos, id's, etc.



CARIBBEAN UNIVERSITY
 BAYAMON • CAROLINA • VECU • SAN JUAN

[CHANGE PASSWORD](#) | [LOG OUT](#) | [MAIN MENU](#) | [FACULTY MENU](#) | [HELP](#) | [CONTACT US](#)

FACULTY
Welcome Cuenta!

Class Roster

Course Name and Title	Instructor	Meeting Information	Reg/Avail/Wait
TVCE-105-GB3 (15794) Servicios de la Piel	C. Facultad	05/03/2011-05/09/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 01:00PM - 04:00PM, EUGENIO M. DE HOSTOS, Room 201	6 / 14 / 0

[Show all cross-listed sections](#)

[←Select a different course section](#) | [Gradebook](#) | [E-Mail these Students](#)

Student	ID	Access	E-mail Address	Phone Number	Pass Aud	Class	Academic Level	Status	Credits	CEUs	Cross-Listed Section
Colon Gonzalez, Stephanie	0139221		BLUE_EYES_FANIII@HOTMAIL.COM	787-460-9623 (HOME)		FRESHMAN	TV	Add	4.00		
Diaz Ortiz, Tania M.	0147120		tdiaz_1986@hotmail.com	787-605-2643 (HOME)		FRESHMAN	TV	Add	4.00		
Dumeno Sanchez, Yailine	0147523			787-269-9084 (HOME)		FRESHMAN	TV	Add	4.00		
Figueroa Beltran, Paola K.	0146331		krystal_1220@hotmail.com	787-797-5930 (HOME)		FRESHMAN	TV	Add	4.00		
Figueroa Melendez, Harriet M.	0116960		hara_michelle@hotmail.com	787-910-8147 (HOME)		FRESHMAN	TV	Add	4.00		
Jerez Velez, Francesca L.	0146791					FRESHMAN	TV	Add	4.00		

Security Access Messages
 None

Show Dropped/Withdrawn Students ☒

 Show Waitlisted Students ☐

Seleccione aquí si quiere que aparezcan los estudiantes **“Withdrawn”** en la lista.

6. Ver puntuaciones o notas

Gradebook

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VECU

CHANGE PASSWORD LOG OUT MAIN MENU FACULTY MENU HELP CONTACT US

FACULTY Welcome Cuenta!

Gradebook

Section Name and Title
TVCE-001-GB2 Corte Y Coloracion


Meeting Information 04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A

--Gradebook Setup--
[Setup Wizard](#)

--Daily Activities--
[Score Overview](#)

Seleccione
"Score
Overview"

Gradebook Score Overview


CARIBBEAN UNIVERSITY
 BAYAMON • CAROLINA • VECU...

[CHANGE PASSWORD](#)
[LOG OUT](#)
[MAIN MENU](#)
[FACULTY MENU](#)
[HELP](#)
[CONTACT US](#)

FACULTY
Welcome Cuenta!

Gradebook Score Overview

Section Name and Title
 TVCE-001-GB2 Corte Y Coloracion

Meeting Information 04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A


[←Back to Gradebook Menu](#)

[First Page](#)
[Previous Page](#)
[Previous](#)
[Next](#)
[Next Page](#)
[Last Page](#)
 Scroll to Assignment

Students	Status	Group	Assig #04	Assig #05	Assig #07	Assig #08	Exam #08	Assig #09	Assig #10	Quizes #09	Quizes #10	Exam #10	Final Project	---	---	---
Bran Joseph, Derek (C-Tv 11/18/08) 0118814	A		5.00	5.00	3.00	2.00	90.00	---	---					---	---	---
Delgado Santiago, Jose L. (C-Tv 10/01/09) 0125902	A		2.00	3.00	4.00	4.00	85.00	---	---					---	---	---
Garcia Rodriguez, Leonel (C-Tv 10/01/09) 0130747	A		1.00	2.00	2.00	1.00	70.00	---	---					---	---	---
Jerez Rodriguez, Yauri A. (C-Tv 12/6/10) 0103224	A		0.00	3.00	1.00	2.00	60.00	---	---					---	---	---
Laureano Isaac, Migdalis (C-Tv) 0081525	A		0.00	0.00	0.00	0.00	0.00	---	---					---	---	---

Sort Students [by Last Name](#)

SUBMIT


WebAdvisor 3.1.6
 powered by Datatel

[CHANGE PASSWORD](#)
[LOG OUT](#)
[MAIN MENU](#)
[FACULTY MENU](#)
[HELP](#)
[CONTACT US](#)

En esta pantalla se pueden ir viendo las puntuaciones de los trabajos de los estudiantes.

7. Enviar email a los estudiantes

The screenshot shows the Caribbean University website header with the logo and navigation links: CHANGE PASSWORD, LOG OUT, MAIN MENU, FACULTY MENU, HELP, and CONTACT US. Below the header is a green bar with 'FACULTY' on the left and 'Welcome Cuenta!' on the right. The main content area is titled 'Gradebook'. Under 'Section Name and Title', there is a dropdown menu showing 'TVCE-105-GB3 Servicios de la Piel'. Below this is 'Meeting Information' for the period 05/03/2011-05/09/2011, listing lecture days and times, and the instructor EUGENIO M. DE HOSTOS in Room 201. A list of links is provided: --Gradebook Setup-- (Setup Wizard), --Daily Activities-- (Score Overview, Assignment Scoring, Attendance, Class Roster, Send E-Mail to Students). A callout box points to the 'Send E-Mail to Students' link.

Section Name and Title
TVCE-105-GB3 Servicios de la Piel

Meeting Information 05/03/2011-05/09/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 01:00PM - 04:00PM, EUGENIO M. DE HOSTOS, Room 201

--Gradebook Setup--
[Setup Wizard](#)

--Daily Activities--
[Score Overview](#)
[Assignment Scoring](#)
[Attendance](#)
[Class Roster](#)
[Send E-Mail to Students](#)

Seleccione “**Send E-mail to Students**” si quiere enviarle emails a todos los estudiantes o a uno



Gradebook Student Select

Section Name and Title

TVCE-105-GB3 Servicios de la Piel

Meeting Information 05/03/2011-05/09/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 01:00PM - 04:00PM, EUGENIO M. DE HOSTOS, Room 201

[<--Back to Gradebook Menu](#)

Choose One E-Mail Options

<input type="radio"/>	E-Mail All Students
<input type="radio"/>	E-Mail Only Active Students
<input type="radio"/>	E-Mail Only Students Selected Below

Select	Students	Status	Group
<input type="checkbox"/>	Colon Gonzalez, Stephanie (C-Tv 02/03/10) 0139221	A	
<input type="checkbox"/>	Diaz Ortiz, Tania M. (C-Tv 12/6/10) 0147120	A	
<input type="checkbox"/>	Dumeng Sanchez, Yailine (C-Tv 12/6/10) 0147523	A	
<input type="checkbox"/>	Figueroa Beltran, Paola K. (C-Tv 12/6/10) 0146331	A	
<input type="checkbox"/>	Figueroa Melendez, Harriet M. (C-Tv 12/6/10) 0116960	A	
<input type="checkbox"/>	Jerez Velez, Francesca L. (C-Tv 12/6/10) 0146791	A	

SUBMIT



WebAdvisor 3.1.6
powered by Datatel

Seleccione a que estudiante/s quiere enviarle el email.

FACULTY

Welcome Cuenta!

Send E-Mail

E-Mail address cannot be determined for one or more recipients.

* = Required

E-mail Recipients: Derek Brana Joseph (), Leonel Garcia Rodriguez (), Yeuril A. Jerez Rodriguez (), Migdaliz Laureano Isaac ()

☒ Blind Copy (BCC) all recipients

Additional E-mail Addressees:

E-mail Action	E-mail Address
<input type="text"/>	<input type="text"/>
Send To	<input type="text"/>
Copy To	<input type="text"/>
Blind Copy To	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Subject:

E-mail Text:

Sender's Name

Sender's E-mail

Copy (CC) yourself ☒

Record Contact ☐

Aparecen los estudiantes a los que le va a enviar el email.

8. Reporte de notas

CARIBBEAN UNIVERSITY
BAYAMON • CAROLINA • VECU • VECU • VECU

[CHANGE PASSWORD](#) [LOG OUT](#) [MAIN MENU](#) [FACULTY MENU](#) [HELP](#) [CONTACT US](#)

FACULTY Welcome Cuentia!

Gradebook

Section Name and Title
TVCE-001-GB2 Corte Y Coloracion

Meeting Information 04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A

--Gradebook Setup--
[Setup Wizard](#)
--Daily Activities--
[Score Overview](#)
[Assignment Scoring](#)
[Attendance](#)
[Class Roster](#)
[Send E-Mail to Students](#)
[Last Date of Attendance](#)
--Reporting--
[Grade Report](#)

Seleccione
“Grade Report” para
ver las notas
y/o
puntuaciones



FACULTY

Welcome Cuentaf

Gradebook Grade Report

Scroll to the bottom of the page to change report options, then **SUBMIT**.

Section Name and Title

ACCO-101-PR MATHEMATICS OF ACCOUNTING

Meeting Information: 03/06/2011-05/19/2011 Lecture Tuesday, Thursday 08:00PM - 08:58PM, EUGENIO M. DE HOSTOS, Room 337

[Back to Gradebook Menu](#)

Student	Description	Item Status	Due Date	Weight	Possible Points	Score	Calculated Percent	Letter Grade	Comments	Cross-Listed Section
Amador, Seruvelde, Josefin IG-Us 14510011211411	==TOTAL GRADE==						58.06	F		
Gonzalez Machado, Angel IG-Us 802420161 0147396	==TOTAL GRADE==						48.90	F		
Pizarro Diaz, Angel D. IG-Us0 2025314	==TOTAL GRADE==							F		
Vazquez Soto, Juan 0147323	==TOTAL GRADE==							F		

Level of Detail

Level of detail:

Assignment cutoff date:

Sort Students:

Attendance/Participation	report view	Temporary
Attendance	Description and Score	
Participation	Description and Score	

Gradebook Assignments	Report View	Temporary
Asignacion #1	Description and Score	
Examen1	Description and Score	
Trabajo En Clase	Description and Score	
Examen2	Description and Score	
Trabajo Para Entregar	Description and Score	

Seleccione la opción **“Calculation Details”** para ver la puntuación de todos los trabajos con notas y como el sistema está calculando el promedio.

SUBMIT



Gradebook Grade Report

Scroll to the bottom of the page to change report options, then **SUBMIT**.

Section Name and Title

TVCE-106-GB5 Preparando Tu Carrera

Meeting Information 05/16/2011-05/20/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:30AM - 09:30AM, EDIFICIO ORRACA, Room 1-D

[←Back to Gradebook Menu](#)

Student	Description	Item Status	Due Date	Weight	Possible Points	Score	Calculated Percent	Letter Grade	Comments	Cross-Listed Section
Branca Joseph, Derek (C-Tv 11/18/08) 0118814	Assign #01		05/16/11		10.00	10.00	100.00	A		
	Assign #02		05/17/11		10.00	7.00	70.00	C		
	Exams		05/18/11		100.00	80.00	80.00	B		
	Final Project		05/20/11		100.00	80.00	80.00	B		
	Attendance			5.00	10.00	10.00	100.00	A		
	==TOTAL GRADE==						81.79	B		
Garcia Rodriguez, Leonel (C-Tv 10/01/09) 0130747	Assign #01		05/16/11		10.00	8.00	80.00	B		
	Assign #02		05/17/11		10.00	8.00	80.00	B		
	Exams		05/18/11		100.00	70.00	70.00	C		
	Final Project		05/20/11		100.00	90.00	90.00	A		
	Attendance			5.00	10.00	10.00	100.00	A		
	==TOTAL GRADE==						81.50	B		
Jerez Rodriguez, Yean A. (C-Tv 12/6/10) 0103224	Assign #01		05/16/11		10.00	10.00	100.00	A		
	Assign #02		05/17/11		10.00	5.00	50.00	F		
	Exams		05/18/11		100.00	90.00	90.00	A		

Gradebook Student Information

Close this window when you are done viewing student information.

Section Name and Title

ACCO-101-PR MATHEMATICS OF ACCOUNTING

Meeting Information 03/08/2011-05/19/2011 Lecture Tuesday, Thursday 06:00PM - 09:59PM, EUGENIO M. DE HOSTOS, Room 307

Student

Amador Sepulveda, Josean (C-Ug 12/6/10) 0147337

[Send e-mail](#)

[Contribute retention info](#)

[Enter General Comments](#)

[Run a grade report](#)

[Run an attendance report](#)

OK



WebAdvisor 3.1.6
powered by Datatel

9. Reporte de asistencia

The screenshot displays the Caribbean University website header with the logo and navigation links: CHANGE PASSWORD, LOG OUT, MAIN MENU, FACULTY MENU, HELP, and CONTACT US. Below the header, the 'FACULTY' section is active, showing a 'Welcome Cuenta!' message. The main content area is titled 'Gradebook'. Under 'Section Name and Title', a dropdown menu shows 'TVCE-001-GB2 Corte Y Coloracion'. Below this, 'Meeting Information' states: '04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A'. A list of links is provided on the left: --Gradebook Setup-- (Setup Wizard), --Daily Activities-- (Score Overview, Assignment Scoring, Attendance, Class Roster, Send E-Mail to Students, Last Date of Attendance), and --Reporting-- (Grade Report, Attendance Report). A speech bubble points to the 'Attendance Report' link, containing the text: 'Seleccione “Attendance Report” para ver el reporte de asistencia.'

Gradebook Attendance Report

Section Name and Title

TVCE-001-GB2 Corte Y Coloracion

Meeting Information 04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A

[<--Back to Gradebook Menu](#)

Detail	Student	Status	Group	Last Date Present	Absent	Excused Absent	Late	Cross-listed Section
Detail	Brena Joseph, Derek (C-Tv 11/18/08) 0118814	A		04/15/11	0	0	0	
Detail	Delgado Santiago, Jose L. (C-Tv 10/01/09) 0125902	A		04/15/11	0	0	0	
Detail	Garcia Rodriguez, Leonel (C-Tv 10/01/09) 0130747	A		04/15/11	0	0	0	
Detail	Jerez Rodriguez, Yauri A. (C-Tv 12/6/10) 0103224	A		04/08/11	5	0	0	
Detail	Laureano Isaac, Migdaliz (C-Tv) 0081525	A			9	0	0	

Sort Students

SUBMIT



WebAdvisor 3.1.6
powered by Datatel

Presione **Detail** y le aparecera en detalle los días que ese estudiante asistió o no a la clase



FACULTY

Gradebook Attendance Detail

Section Name and Title

TVCE-001-GB2 Corte Y Coloracion

Meeting Information 04/05/2011-04/15/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:00AM - 11:00AM, EDIFICIO ORRACA, Room 2-A

[←Back to Gradebook Menu](#)

Student Brana Joseph, Derek (C-Tv 11/18/08) 0118814

Course Section TVCE-001-GB2 Corte Y Coloracion

Last Date Present 04/15/11

Absents 0

Excused Absents 0

Lates 0

Date	Attendance Status	Participation	Comments
04/15/11	Present		
04/14/11	Present		
04/13/11	Present		
04/12/11	Present		
04/11/11	Present		
04/09/11	Present		
04/07/11	Present		
04/06/11	Present		
04/05/11	Present		

Return

EJEMPLOS DE REPORTES:

Reporte de notas:

Section Name and Title

TVCE-105-G25 Servicio de la Piel

Meeting Information 05/16/2011-05/20/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 10:00AM - 11:00AM, EDIFICIO ORRACA, Room 1-0

[Back to Gradebook Menu](#)

Student	Description	Item Status	Due Date	Weight	Possible Points	Score	Calculated Percent	Letter Grade	Comments	Cross-Listed Section
Shena Joseph, Clerk (C-IV) 11/15/08 0015514	Assign #01		05/16/11		10.00	8.00	80.00	B		
	Assign #02		05/17/11		10.00	10.00	100.00	A		
	Exams		05/18/11		100.00	90.00	90.00	A		
	Final Project		05/20/11		100.00	100.00	100.00	A		
	Attendance			5.00	10.00	10.00	100.00	A		
	==TOTAL GRADE==						84.71	A		
Gerardo Rodriguez, Lecturer (C-IV) 10/01/09 0020747	Assign #01		05/16/11		10.00	8.00	80.00	B		
	Assign #02		05/17/11		10.00	8.00	80.00	B		
	Exams		05/18/11		100.00	70.00	70.00	C		
	Final Project		05/20/11		100.00	100.00	100.00	A		
	Attendance			5.00	10.00	8.00	80.00	B		
	==TOTAL GRADE==						84.71	B		
Jorge Rodriguez, Lecturer (C-IV) 12/05/01 0102234	Assign #01		05/16/11		10.00	9.00	90.00	A		
	Assign #02		05/17/11		10.00	8.00	80.00	D		
	Exams		05/18/11		100.00	80.00	80.00	B		
	Final Project		05/20/11		100.00	80.00	80.00	B		
	Attendance			5.00	10.00	10.00	100.00	A		
	==TOTAL GRADE==						80.21	B		
JUAN CARLOS JIMENEZ, Lecturer (C-IV) 0051525	Assign #01		05/16/11		10.00	10.00	100.00	A		
	Assign #02		05/17/11		10.00	7.00	70.00	C		
	Exams		05/18/11		100.00	75.00	75.00	C		
	Final Project		05/20/11		100.00	0.00	0.00	F		
	Attendance			5.00	10.00	8.00	80.00	D		
	==TOTAL						44.25	F		

Reporte de Asistencia:

Gradebook Attendance Report

Section Name and Title

TVCE-106-GBS Preparando Tu Carrera

Meeting Information 05/16/2011-05/20/2011 Lecture Monday, Tuesday, Wednesday, Thursday, Friday 07:30AM - 09:30AM, EDIFICIO ORRACA, Room 1-D

[← Back to Gradebook Menu](#)

Detail	Student	Status	Group	Last Date Present	Absent	Excused Absent	Late	Cross-listed Section
Detail	Brans Joseph, Derek (C-TV 11/18/08) 0118814	N		05/20/11	0	0	0	
Detail	Garcia Rodriguez, Leonel (C-TV 10/01/09) 0130747	N		05/20/11	0	0	0	
Detail	Jimenez Rodriguez, Yaniel A. (C-TV 12/6/10) 0103224	N		05/20/11	0	0	0	
Detail	Levinsano Isaac, Miquelitz (C-TV) 0081525	N		05/19/11	1	0	0	
Detail	Delgado Santiago, Jose L. (C-TV 10/01/09) 0125902	AD (05/18/11)		05/16/11	4	0	0	

Sort Students

SUBMIT

Gracias por utilizar GradeBook

¿Dudas?

Comuníquese con:

Wanda I. Vázquez- IT

Ext. 1405